



**Becton Academy Council  
Tuesday 08 July 2025 at 16:00  
Chapel House, Langsett Road, Sheffield, S6 2UW**

<b>Those Present:</b>	<b>Role</b>	<b>Initials</b>
William Blakeney	Staff Governor	WB
Emma Bellamy	Chair/Executive Assurance Partner	EB
Susan Creese	Community Governor	SC
Stephen Ducey	Staff Governor	SD
James Gibson	Executive Headteacher	JG
Karon Ransom	Assistant Head Becton	KR
Gary Smith	Deputy Headteacher Becton	GS
<b>Also Present:</b>		
Rebecca Horne	Governance Clerk	RH
<b>Apologies:</b>		
Anthony Gore	Governor	AG
Joel Hardwick	Assistant CEO – Corporate Affairs	JH
David Poulson	Vice Chair	DP
<b>Apologies not received:</b>		
Mitch Stringer	Community Governor	MS

<b>1. APOLOGIES FOR ABSENCE</b>	<b>Actions</b>
1.1. To receive apologies for absence  Apologies were received from AG, JH and DP  Apologies were not received from MS.	
1.2. To accept apologies for absence  Apologies were accepted from AG, JH and DP.	
<b>2. ITEMS OF URGENT BUSINESS</b>	
2.1 Chair to determine any items of urgent business to be considered.	

None.	
<b>3. DECLARATIONS OF INTERESTS</b>	
<p>3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda.</p> <p>None.</p>	
<b>4. BECTON ACADEMY LOCAL GOVERNANCE MINUTES</b>	
<p>4.1. To approve the minutes of the following meetings: <b>Becton Academy Local Governance meeting held on 11 March 2025.</b></p> <p>The minutes were approved as a correct record of the meeting.</p> <p>4.2. Review Action Tracker</p> <p>The outstanding items on the Action Tracker were reviewed and updated.</p> <p>JG provided an update on the school’s name change. Some issues have been raised regarding the new logo image, which was originally agreed upon.</p> <p>JG will be holding a discussion with the pupil who designed the logo to explain the concerns and explore potential solutions.</p> <p>4.3. Matters Arising from the minutes</p> <p>There were no matters arising from the previous minutes.</p>	
<b>5. ITEMS TO BE CONSIDERED</b>	
<p>5.1 Headteacher Report</p> <p>JG explained that, following a recent discussion with DP, concerns were raised about the amount of time spent going through the Headteacher Report during meetings, leaving limited time for discussion.</p> <p>it was agreed that for future meetings, members will read the report in advance, and any questions can be raised during the meeting. JG will instead provide a brief summary, highlighting only key points, rather than reviewing the full report in detail.</p> <p><u>Leadership and Management</u></p> <p>JG highlighted that the school hosted this year’s National Conference of the NAHE (National Association of Hospital Education). The event was well received with positive feedback from attendees.</p>	

KR expressed interest in potentially attending a future NAHE conference, possibly alongside EM.

#### Sickness Absence Data

JG reported sickness absence data remains positive for the school.

#### Quality of Education

JG shared all appendices with members prior to the meeting including the SIP and SEF and asked members if they had any questions.

#### **EB asked whether the action points raised feed into the School Improvement Plan (SIP) and the wider work is being undertaken.**

JG responded that this depends on the scale of the action. Smaller actions may be incorporated into curriculum development plans, while more significant issues may be reflected in the whole-school improvement priorities.

JG reported that the school currently has 12 classes but only 8 classrooms available.

The curriculum offer for pupils at Chapel House has been significantly expanded to include Humanities, Philosophy and Ethics, Art, and PSHE. However, these improvements come with a challenge, the physical space required to accommodate the additional classes is limited, as reflected in the timetable included in the report.

#### **EB asked, is the plan for those to potentially turn into opportunities for accreditations in those subjects?**

JG responded; Art could potentially turn into an accreditation.

JG reported that the live curriculum has been re-written, a project led by KR and colleague. This revision will provide greater structure and clarity compared to the previous version.

#### Behaviour and Attitudes

GS explained that the Year 11 cohort has shown significant improvement in behaviour.

GS highlighted key attendance data which shows:

- Average baseline attendance on entry: 5.6%
- Average actual attendance: 45.3% (an improvement of 39.7 percentage points)
- Average 'to offer' attendance: 73.6% (an improvement of 68 percentage points)

#### **EB asked if attendance to individual lessons is tracked?**

GS responded that lesson attendance is specifically tracked at Chapel House.

KR added that at Becton, lessons are tracked using a 'Teaching on the Ward' package.

GS added that work is underway to develop a more consistent strategy for young people who are not attending lessons. This initiative is being shaped by feedback from teachers and is also being developed in consultation with them. The school's CAMHS team has taken a lead role in this work.

**EB asked, how do you log this?**

GS responded that attendance is currently logged on Bromcom. Additionally, a new online tracker has recently been introduced which is accessible to everyone and updated with daily reports.

GS explained that attendance is a real strength of the school. The next steps involve further collaboration with Joanne Cliff from Nexus to ensure that the data and narrative continue to accurately reflect this achievement.

Personal Development

KR shared a PowerPoint presentation during the meeting which was displayed on screen. The presentation highlighted the voices of both parents and pupils, collating and summarising their feedback and perspectives.

KR has collaborated with CAMHS and the SENCO to further develop the interventions offer for the upcoming academic year. Five different interventions will be available, each tailored to the needs of pupils as identified through their holistic baseline assessments or ongoing progress monitoring. The five interventions are:

- **Games and Play**
- **Mighty Minds**
- **Resilience**
- **Creative Corner**
- **Chill and Chat**

Community Voice Report

JG highlighted the recent pupil exit survey, noting that it provided very positive feedback from students regarding their experience at the school.

**EB asked, how was this information gathered?**

JG responded that it was collected through an exit survey, which was completed anonymously by pupils.

To conclude the report, JG shared that overall it has been a positive year, marked by change, growth, and success across the school.

5.1.2 Appendix 2 – Updated SEF

This was circulated for information prior to the meeting.

5.2 Draft School Dashboard Summary

<p>This was circulated for information prior to the meeting.</p> <p>5.3 Budget Report</p> <p>JG reported that the school is currently in a stable financial position, with a proposed surplus of approximately £100,000.</p> <p>However, JG also raised several issues within the budget, which were discussed in more depth with members during the meeting.</p> <p>JG explained the intention to purchase a minibus to support the increasing number of enrichment activities being offered by the school.</p> <p>EB clarified that any purchase over £7,000 would require approval from the CEO of Nexus and asked members for their agreement in principle.</p> <p>Members agreed to the proposal to purchase a minibus, subject to the necessary approvals. <b>Action – JG to send proposal of a new mini bus to the CEO, Nexus.</b></p> <p>5.4 Next Year’s Budget and Staffing Structure</p> <p>This was circulated for information prior to the meeting.</p> <p>5.5 Proposed Governor Models – SLT Links for Governors</p> <p>Governors reported positive experiences from their meetings with designated SLT links. Following further discussion, it was agreed that SLT link roles will rotate every 5 terms, starting from the next academic year.</p> <p>In the meantime, members will continue to meet termly with their current designated SLT links.</p> <p>GS noted that it would be beneficial for members to meet with the two seconded SLT members to acknowledge and round off their secondments. After further discussion, it was agreed that EB will meet with the SLT member whose secondment is ending this academic year. <b>Action – EB to meet with the seconded SLT member.</b></p> <p>5.6 School Calendar</p> <p>EB asked JG to ensure that any calendar of events that Governors are invited to attend is shared well in advance, allowing members plenty of notice to plan their attendance.</p> <p>JG informed members that Safeguarding Training will take place on Monday, 14 July at 1:00 PM, and invited any Governors who wish to attend. <b>Action – GS to email all Governors with the details and offer of attending the Safeguarding training session.</b></p> <p>5.7 Cabinet Member &amp; MP’s Feedback from Pupil Parliament</p>	<p><b>Action:</b> <b>JG</b> <b>09/12/25</b></p> <p><b>Action:</b> <b>EB</b> <b>09/12/25</b></p> <p><b>Action:</b> <b>GS</b> <b>09/07/25</b></p>
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<p>SD provided a brief update from the Pupil Parliament. The main focus was reviewing the Health, Wellbeing, and Happiness Plan from Nexus, which had been circulated to all staff.</p> <p>It was highlighted there was some confusion regarding the 5-year service award and eligibility. After further debate and discussion EB advised that any further questions should be directed to the HR Department.</p> <p>5.8 Skills Audit Feedback</p> <p>EB explained that responses received were positive. EB will contact Adam Cloney, Corporate Governance Manager, to determine if there are any recommendations or training needs to address. <b>Action: EB to contact Adam Cloney for any recommendations or training requirements.</b></p>	<p><b>Action: EB 09/12/25</b></p>
<b>6. TRUST MATTERS</b>	
<p>6.1. Trust verbal update of key issues</p> <p>EB informed the members that a Trust-wide letter was sent out regarding a consultation on a potential merger with Ebor Trust, proposed to take effect from September 2026. EB emphasised that there will be no changes to how the Trust currently operates. The merger is intended to enable greater collaboration and the ability to utilise expertise across both Trusts to benefit all schools involved.</p> <p>6.2 Register of Interests – Annual Review</p> <p>Instructions on how to complete the Register of Interests on Governor Hub was circulated to members prior to the meeting. This should be completed as soon as possible. <b>Action – All members to complete Register of Interests on Governor Hub.</b></p>	<p><b>Action: All Members 18/07/25</b></p>
<b>7. ANY OTHER URGENT BUSINESS</b>	
<p>7.1. To consider any other urgent business</p> <p>EB concluded the meeting by thanking members for a successful year, expressing her appreciation for the work accomplished. She wished everyone a lovely summer.</p>	
<b>8. CONFIDENTIALITY</b>	
<p>8.1. To consider the confidentiality of any items discussed during the meeting</p> <p>None raised.</p>	
<b>9. DATES OF NEXT MEETING</b>	

Tuesday 9 December 2025	16:00 – 18:00	Chapel House
Tuesday 10 March 2026	16:00 – 18:00	Chapel House
Tuesday 7 July 2026	16:00 – 18:00	Chapel House

### Minutes approved

CHAIR	SIGNATURE	DATE
Emma Bellamy		